

User Guide for Applicants

Samarth Admission Portal

(<https://dibruadm.samarth.edu.in/>)

Dibrugarh University

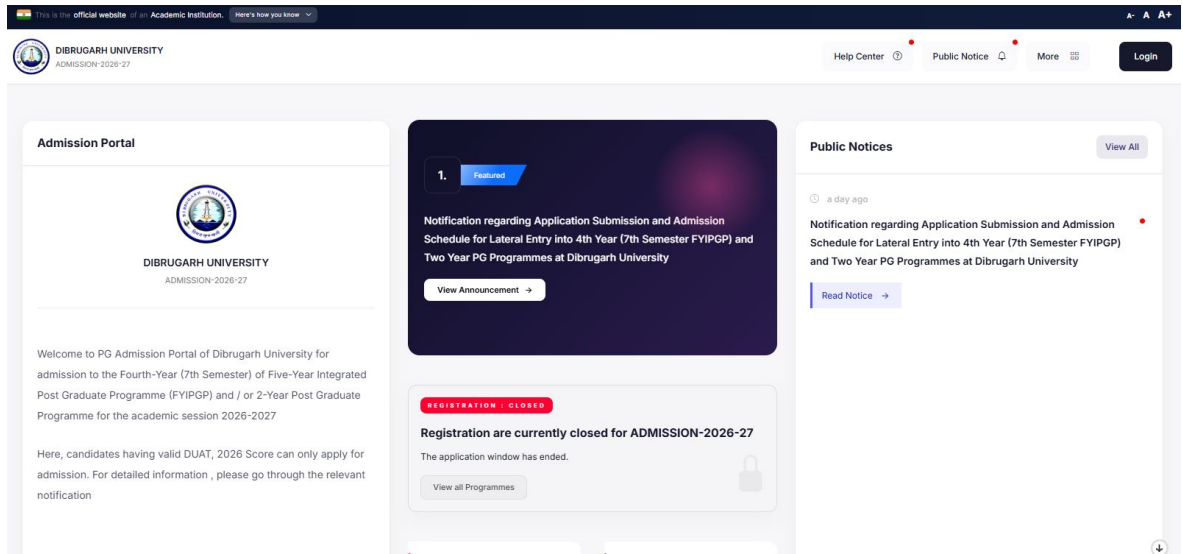
Session: 2026-2027

This User Guide contains three sections:

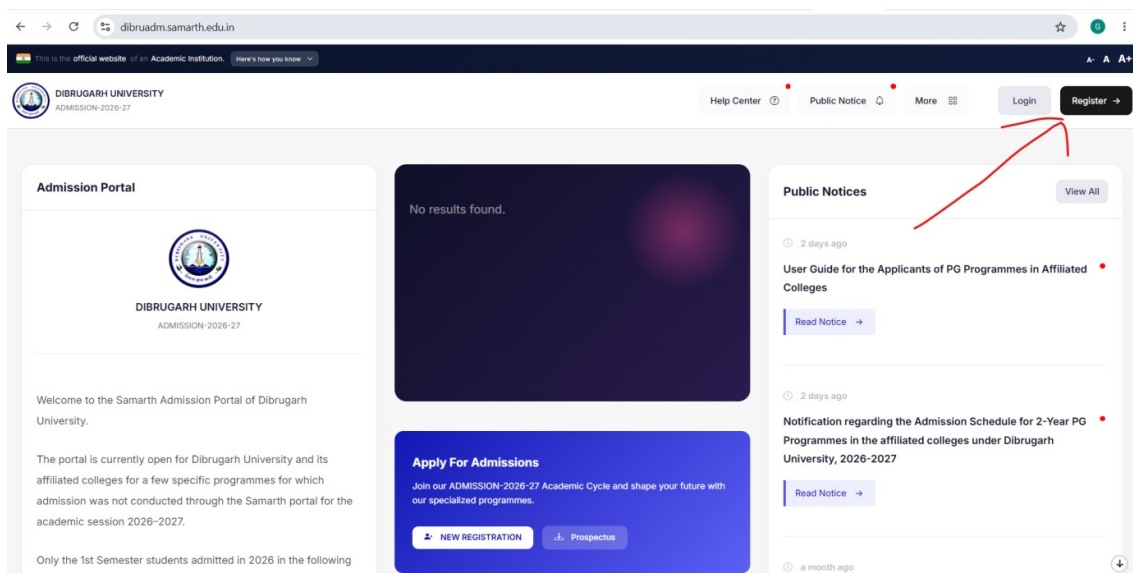
- A. Initial Account Setup**
- B. Profile Completion**
- C. Programme Selection and Application Submission**

A. Initial Account Setup

1. Visit <https://dibruadm.samarth.edu.in>



2. Click “Register” button



3. In the registration Page, carefully enter your Name, Date of Birth, Email id and Mobile Number and a Password. Click Register. *(The students studying at Dibrugarh University should enter the same email id and mobile number that are registered in the University ERP system for future convenience)*

4. You will receive an OTP at your email id and mobile. Enter the OTP to verify.

5. Now, login with your registered email id and newly created password.

The screenshot displays the login interface of Dibrugarh University. On the left, a sidebar lists 'Important Instructions' and a support link. The main area features a 'Login' form with three input fields: 'ENTER REGISTERED EMAIL ID', 'PASSWORD', and 'CAPTCHA VERIFICATION'. Red arrows highlight these fields and the 'Login' button. Below the form is a 'Forgot Password?' link.

B. Profile Completion

1. After successful login, please click “Complete Profile”.

The screenshot shows the user's dashboard after login. A sidebar on the left contains navigation links for 'HOME', 'DASHBOARD', 'APPLICATIONS', 'PROFILE', 'COMPLIANCE', 'PAYMENTS', and 'ACCOUNT'. The main content area displays a 'Profile Status' section with a 'Complete Profile' button highlighted by a red arrow. To the right, the 'Application Process' section outlines three steps: 'Step 01: Complete & Lock Profile', 'Step 02: Apply for a Programme', and 'Step 03: Pay Fees & Submit'.

2. You will find certain details already pre-populated in the profile.

The screenshot shows the 'Personal Details' section of the Dibrugarh University Admission 2020-21 portal. The user is 'Test Three' and is on 'Step 1 of 4'. The form contains the following pre-populated fields:

- Full Name of the Applicant: Test Three
- Applicant's Registered Email: gunadeep@dibru.ac.in
- Registered Mobile Number: 9999999999
- Alternate Mobile Number (Parent's/Guardian's):
- Applicant Date of Birth: 22 May 2005
- Age as on Jul 1, 2022: 17 Years 1 Month 10 Days
- Applicant's Gender: Female
- Category: SC

3. Please carefully fill-up all the relevant fields in each section. Click “Save Details” at the end of each section.

The screenshot shows the 'Permanent Address' section of the form. The 'Permanent Address' checkbox is checked, with the note 'Click if Same As Correspondence Address'. The form contains the following pre-populated fields:

- Address: Dibrugarh
- Address Line 2: Dibrugarh
- Country: India
- State: Assam
- District: Dibrugarh
- City: Dibrugarh
- Pin Code: 786003

A red arrow points from the bottom right of the form to the 'Save Details' button.

4. You can verify the saved content in the next screen. Carefully review them and if required you can edit them by clicking “Update Details” button. Otherwise click “Proceed to Next”

DIBRUGARH UNIVERSITY
ADMISSION-2026-27

SEARCH...

Test Three Applicant

Account Number Not Provided	IFSC Code Not Provided
Bank Branch Name Not Provided	

Other Category/Quota Details

Person with Benchmark Disabilities (PwBD) Category Not Applicable	Kashmiri Migrant Not Applicable
Prime Minister's Special Scholarship Scheme for J&K Students Not Applicable	Children/ Widows of Armed Forces Personnel Not Applicable
Single Girl Child Quota No	Cultural Activities Quota(CCA Quota) Not Applicable
Sports Quota No	

← Update Details

Proceed to Next →

5. Carefully fill-up all the sections. In the Upload section, upload all the required documents. The documents to be uploaded should match the format (jpg/pdf etc.) and size specification as mentioned in the portal.

DIBRUGARH UNIVERSITY
ADMISSION-2026-27

SEARCH... Ctrl / ⌘ + K

Photo * Accepted formats .jpeg .jpg [10 KB - 500.00 KB]	
Signature * Accepted formats .jpeg .jpg [10 KB - 500.00 KB]	Select file
OBC/MOBC (Creamy) * Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]	Select file
Undertaking for availing Fee Waiver benefit Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]	Select file

6. After filling-up all the sections and reviewing carefully, please click “Submit and Lock”.

Reading Writing Speaking		Reading Writing Speaking	
Assamese			
Reading Writing Speaking			
Uploads			
Photo		Signature	
Uploaded		Uploaded	
OBC/MOBC (Creamy)		Undertaking for availing Fee Waiver benefit	
Uploaded		Uploaded	
Upload the latest Ration Card/Income Certificate Document			
Unloaded			

7. You will be asked for a confirmation before finally locking your profile. If you are satisfied, please click “Confirm and Lock”. **Please note that once your profile is confirmed and locked, no further modifications will be allowed. Therefore, carefully review all information before locking your profile.**

Submit and Lock Profile Details

This is an important step. Please ensure that you have verified the profile details for correctness. No modifications are allowed after this step.

Click on **"Confirm and Lock"** if you are sure to proceed, else click on **"Cancel"** to go back.

☒ I do hereby declare that all the statement made in the profile details are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information provided by me is found to be false/incorrect/incomplete or if I am found indulging in some unlawful activity during the course period, my candidature is liable to be summarily rejected/cancelled.

C. Programme Selection and Application Submission

1. After locking your profile, click “Apply for a Programme”

Welcome, **Test Three**

Account Reference ID : 26REG00000003

Profile Status

Submitted

Ready for Programme Selection

[Apply for a Programme](#)

Submitted Applications

Draft Applications	2
Total Applications	2

[View All](#)

Application Process

Follow these steps to complete your admission

Step 01

Profile is Submitted

Step 02

[Apply for a Programme](#)

2. Click Bachelor or Master tab whichever is applicable

→ Select the Programme you want to apply
Please provide your preferred academic path and study center details.

Bachelor ((UG Programmes))
Start your undergraduate journey with a full-time degree programme.

Certificate (Programmes)
Build specific skills with short-term, job and skills-oriented courses.

Doctoral ((Ph.D Programmes))
Pursue advanced research under expert supervision.

Master ((PG Programmes))
Deepen your knowledge and skills.

Programme *
Select a programme ...

Head Quarter/Regional Centre *
Select

3. Select the Programme. Then click “Start Application”.

Start your undergraduate journey with a full-time degree programme.

Build specific skills with short-term, job and skills-oriented courses.

Pursue advanced research under expert supervision.

Deepen your knowledge and skills.

Programme *
Four-Year Bachelor of Computer Applications

Eligibility Criteria 1
Eligible

andidates who passed Higher Secondary (10+2) or equivalent examination in any stream i.e. Science, Arts or Commerce securing a minimum of 45% marks in Mathematics/ Commercial Arithmetic/ Statistics as one of the subjects

4. Carefully complete all sections of the application form by clicking “Save and Next” at the end of each section. Before final submission, you will be provided with an opportunity to preview all the information entered.


DIBRUGARH UNIVERSITY
Admission 2020-21






DASHBOARD / ACADEMIC DETAILS


 You are applying for
Five Year Integrated Post Graduate Programme in Commerce (Marketing)

Selected

Academic Details
Complete your Academic Details

PROGRAMME

ACADEMIC

UPLOADS

PREVIEW

PAYMENTS

Step 2 of 5

Select Applicable Eligibility Criteria (Read Information Bulletin/Prospectus for Eligibility Criteria)

Applicable Eligibility Criteria*
☒ Successfully completed 6th Semester of FYUG/Integrated PG Programme under NEP 2020 with minimum 60 Credits in the subject applied for admission.

Qualification Details - X or Equivalent

Class X Year of Passing*

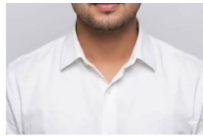
Class X Percentage (If your mark is in CGPA, please convert to equivalent percentage as per your CGPA score and CGPA Scale)*

Class X Division*

Class X Name of the Institution*

4. Once you have verified all the details, click on the “Submit” button.

Accepted formats (.png, .jpg, .pdf) [10 KB - 500.00 KB]



Class X (Scan both marksheet and certificate in a single file and upload)

View File

Class XII Scan both marksheet and certificate in a single file and upload

View File

Form Declaration

"I do hereby declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if I am found indulging in some unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled."Additionally undertaking for students whose results are awaited: "I, having been permitted to be provisionally admitted to University hereby undertake to produce the proof of having successfully qualified in the final qualifying examination with requisite percentage of marks if failing, I shall forthwith vacate the seat and shall have no claim for refund of fees already paid."



APPLICANT SIGNATURE

Previous

Submit

5. In the next screen, accept the terms and conditions and confirm. Finally click “Submit Application” to submit the application.

The screenshot shows the Dibrugarh University admission form submission page. The header includes the university logo, name, and admission year (2028-27). A search bar and user profile icon are also present. The form contains several checkboxes for verification: 'Father's / Guardian's Name', 'My address for correspondence is correct', 'I have rechecked all the information in the application form and upload fields', and 'I have read all the guidelines and other related information about the admission.' Below these is a declaration section with a checkbox and a detailed statement. A red arrow points from the declaration text to the 'Submit Application' button at the bottom right.

DIBRUGARH UNIVERSITY
ADMISSION-2028-27

SEARCH...

09/10/2027

Test Th
Applica

☐ Father's / Guardian's Name **Fatherdsgsdgsg.**

☐ My address for correspondence is correct, which is **gdgdgfdgdg, gfhdhdh, Dibrugarh, Assam, Dibrugarh - 786004, India**

☐ I have rechecked all the information in the application form and upload fields.

☐ I have read all the guidelines and other related information about the admission.

☐ I hereby confirm the Declaration →

"I do hereby declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if i am found indulging in some unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled."Additionally undertaking for students whose results are awaited: "I, having been permitted to be provisionally admitted to University hereby undertake to produce the proof of having successfully qualified in the final qualifying examination with requisite percentage of marks if failing, I shall forthwith vacate the seat and shall have no claim for refund of fees already paid."

Home

Submit Application

6. Upon successful submission, your application will appear under the “Submitted” category in the “My Applications” section. The submitted application will be assigned a form number.

The screenshot shows the 'My Applications' section of the Dibrugarh University portal. The breadcrumb trail indicates the user is in the 'SUBMITTED' category. A search bar is present with the text 'Search Applications...'. Below the search bar, a filter button labeled 'Submitted' is visible. The application list area is currently empty, showing '0 Applications'.

DASHBOARD / MY APPLICATIONS / SUBMITTED

My Applications

Search Applications...

0 Applications

Submitted

7. You may download the submitted application form and take a printout for future reference.