

CENTRAL UNIVERSITY OF HARYANA
School of Engineering and Technology

INSTRUCTIONS FOR STUDENTS: B.TECH. OPEN COUNSELLING

Counselling mode	Online and offline
Venue/offline	Moolchand Auditorium (September 10, 2026, 11:00 AM onwards) Central University of Haryana
Online	Online Mode: Google Meet Meeting Link: https://meet.google.com/byv-tyio-qyr
Samarth Portal registration deadline	Up to 9 September 2026, 11:59 PM
Fee-payment deadline (First Round)	10 September 2026, up to 11:59 PM
CUH admission Registration	https://cuhadm.samarth.edu.in/index.php



Scan the QR code or use the notified registration link
<https://forms.gle/kEM59vXu4sTmCTjp6>

1. Registration and choice submission

- i. All eligible candidates are required to complete their registration on the CUH Admission Samarth Portal **before** filling the prescribed Google Form. Registration on the Samarth Portal (CUH admission Registration Link:- <https://cuhadm.samarth.edu.in/index.php>) is **mandatory** for participation in the counselling process. Samarth Portal registration must be completed **on or before 9 September 2026, up to 11:59 PM**.
- ii. After completing the Samarth Portal registration, candidates shall fill and submit the prescribed Google Form within the notified period.
- iii. Candidates must enter their details exactly as recorded in their qualifying examination and entrance-test documents. Any discrepancy may result in rejection of the candidature.
- iv. Candidates shall indicate their preferred B.Tech. branch/programmes in the correct order of preference.
- v. Candidates are advised to carefully review all details and choices before final submission. No addition, deletion, or modification of choices will be permitted after the prescribed deadline.

vi. Candidates must retain a copy/screenshot of the submitted Google Form and Samarth Portal registration/acknowledgement for future reference and record.

2. Eligibility and document verification

- i. Admission is subject to verification of eligibility, merit, category and documents by the concerned Departmental Admission Committee.
- ii. Candidates shall produce the originals and copies of all documents prescribed in the admission notification, including the qualifying-examination record, entrance-test/rank document, proof of identity and applicable category certificate.
- iii. A candidate whose documents are incomplete, invalid or inconsistent may not be considered for allotment until the deficiency is resolved within the permitted period.
- iv. Submission of incorrect or false information may result in cancellation of candidature/admission.

3. Seat allotment

- i. Seat allotment shall be based on the notified merit criteria, applicable reservation norms, submitted branch preferences and seat availability.
- ii. Students will be considered for allotment of their first-choice branch/subject, subject to the availability of seats in the respective branch/department and fulfilment of the applicable merit criteria. ***While filling the choices in the prescribed Excel sheet, no duplicate or repeated entries shall be entertained. In case a student submits the same choice more than once,*** only the first entry submitted by the student shall be considered for allotment.
- iii. Allotment is valid only after verification and certification by the concerned Departmental Admission Committee and publication/communication through the authorized University process.
- iv. No candidate is entitled to a seat merely by registering or participating in counselling.

4. Fee payment and confirmation of admission

- i. A candidate allotted a seat shall deposit the prescribed admission fee by **10 September 2026, up to 11:59 PM**, through the notified University payment facility.
- ii. Failure to complete the payment within the stipulated period will result in release of the seat to the next eligible candidate in order of merit.

5. Withdrawal and refund

Withdrawal and refund, wherever applicable, shall be governed by the University's fee-refund rules and processed through the prescribed procedure on the University Samarth Portal, with due intimation to the Head of the concerned Department.

6. Important instructions

- i. Candidates shall regularly check the University admission portal and their registered email/mobile number for updates.
- ii. Candidates are responsible for the accuracy of the information and preferences submitted by them.
- iii. Any matter not covered in these instructions shall be dealt with under the applicable University Admission Rules and directions of the competent authority.

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