CENTRAL UNIVERSITY OF ANDHRA PRADESH

 आंध्रप्रदेश केंद्रीय विश्वविद्यालय   ఆంధ్రప్రదేశ్ కేంద్రీయ విశ్వవిద్యాలయం

(Established by an act of Parliament in 2019)

Flow Chart of Registration Process for PG NON CUET admission in CUAP through Samarth Portal for the year 2025

Candidates should follow the below mentioned steps for registration on Samarth Portal:

General instructions:

A) If a Candidate wishes to apply for more than one Programme in the university, he/she has to register separately and pay the registration fee for each Programme.

For example, if a candidate wants to apply for M.A. Political Science in general (UR-Unreserved)/EWS categories, he/she must pay Rs 1000/- as a registration fee.

If he/she wants to apply for two or more programmes, namely M.Sc. (Applied Psychology) and M.Sc. (Clinical Psychology) also, he/she must pay 2X1000 = Rs 2000/- and register for each Programme separately.

In case of OBC/SC/ST/DP/PWD candidates, they must pay Rs 800/- for each Programme separately and register themselves.

B) For M.Sc. Space Science and Technology, he/she must have at least 50% marks in the bachelor's degree with Mathematics and Physics as compulsory subjects or B.E/B. Tech in any Branch with 50% aggregate. Otherwise, they are not eligible for M.Sc. Space Science and Technology in CUAP.

C) The Central University of Andhra Pradesh will conduct an entrance exam, and those who qualifies in the exam are eligible for admission into the PG programmes listed below:

PG Programmes

1. M.A. English.

2. M. Com.

3. M.A. Telugu.

4. M.A. Governance and Public Policy.

5. M.A. Political Science.

6. M.Sc. Applied Psychology.

7. M.Sc. Clinical Psychology.

8. M.Sc. Economics.

9. M.Sc. Computational Social Science.

10. M.Sc. Mathematics and Computing.

11. M.Sc. Economics and Data Analytics.

12. M.Sc. Artificial Intelligence & Data Science.

13. M.Sc. Geography and Geoinformatics.
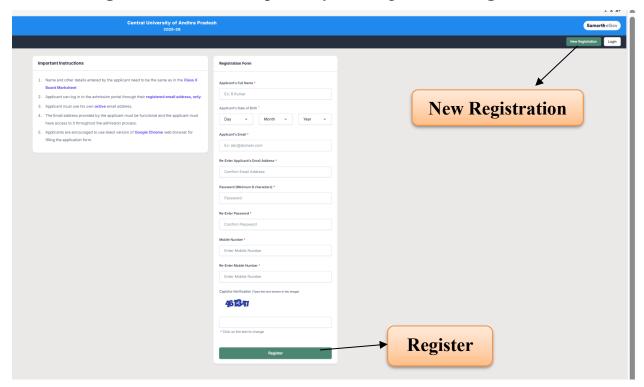
14. M.Sc. Molecular Biology.

15. M.Sc. Space Science Technology.

16. MBA.

Candidates should Register for PG NON CUET Admission in CUAP through Samarth Portal using following link

URL: "https://cuapadm.samarth.edu.in/index.php"

STEP 1: Register in the samarth portal by clicking on **New Registration.**

STEP 2:
1. After completing the registration process, you will receive a One-Time Password (OTP) sent to your registered email address.
2. Enter the OTP as instructed on the page. Once the OTP is successfully verified, you will be redirected back to the homepage.
3. You can now log in using your registered email ID and password.

Login

STEP 3:
1. After logging in, you will be directed to your Dashboard, which should resemble the screenshot provided below.
2. Click on the **"Complete Profile"** option. Fill in the required profile details.
3. Click the **"Save and Next"** button to save your information.

Complete Profile

Samarth eGov

Dashboard | Complete Profile | Select Programme/s | Programme Schedule | Payments | Bank Details
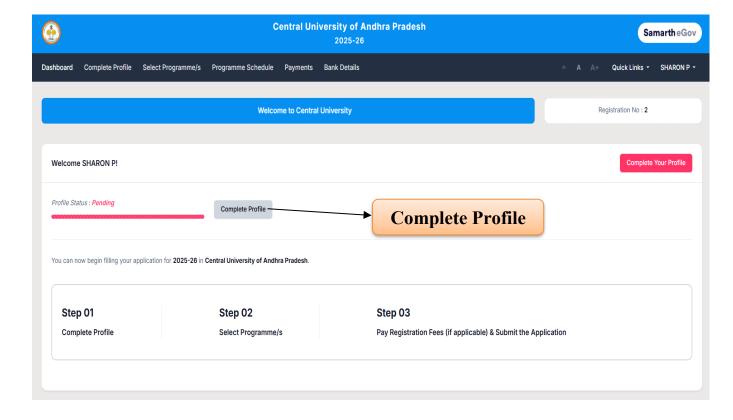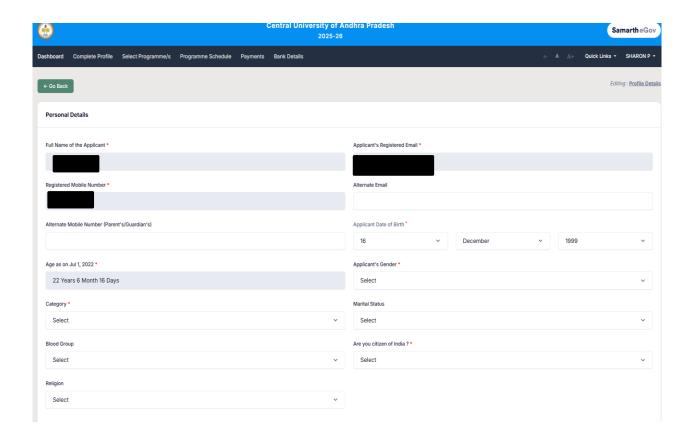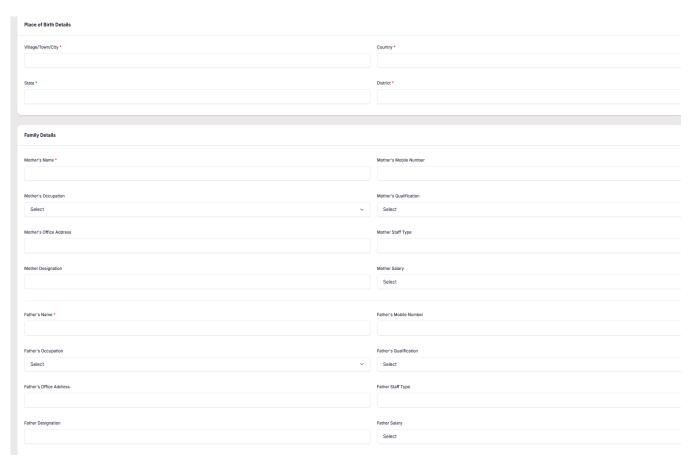
A- A A+ | Quick Links ▾ | SHARON P ▾

← Go Back

Editing : Profile Details

Personal Details

Full Name of the Applicant *

[REDACTED]

Applicant's Registered Email *

[REDACTED]

Registered Mobile Number *

[REDACTED]

Alternate Email

Alternate Mobile Number (Parent's/Guardian's)

Applicant Date of Birth *

16 | December | 1999

Age as on Jul 1, 2022 *

22 Years 6 Month 16 Days

Applicant's Gender *

Select

Category *

Select

Marital Status

Select

Blood Group

Select

Are you citizen of India ? *

Select

Religion

Select

Place of Birth Details

Village/Town/City *

Country *

State *

District *

Family Details

Mother's Name *

Mother's Mobile Number

Mother's Occupation

Select

Mother's Qualification

Select

Mother's Office Address

Mother Staff Type

Mother Designation

Mother Salary

Select

Father's Name *

Father's Mobile Number

Father's Occupation

Select

Father's Qualification

Select

Father's Office Address

Father Staff Type

Father Designation

Father Salary

Select

CUAP registration details (if applicable)

Have you enrolled in CUAP before? *

Select ▾

Other Category/Quota

Person with Benchmark Disabilities (PwBD) Category *

Select ▾

Kashmiri Migrant *

Select

Prime Minister's Special Scholarship Scheme for J&K Students *

Select ▾

Children/ Widows of Armed Forces Personnel *

Select

Cultural Activities Quota(CCA Quota) *

Select ▾

Sports Quota *

Select

Bank details for Financial assistance and refund if applicable

If you don't have your own bank account, please provide details of your parent/guardian's bank account where you would like to receive the refund if any.

Name of the Account Holder

Account Number

••••••••

Confirm Account Number

Name of the Bank

Bank Branch Name

IFSC Code

Address

Correspondence Address

Address *

Address Line 2 *

Country *

Select country ▾

State *

Select State ▾

District *

Select District ▾

City *

Pincode *

Permanent Address ☐ Click if Same As Correspondence Address

Address *

Address Line 2 *

Country *

Select country ▾

State *

Select State ▾

District *

Select District ▾

City *

Pin Code *

← Cancel / Go Back   Save Details

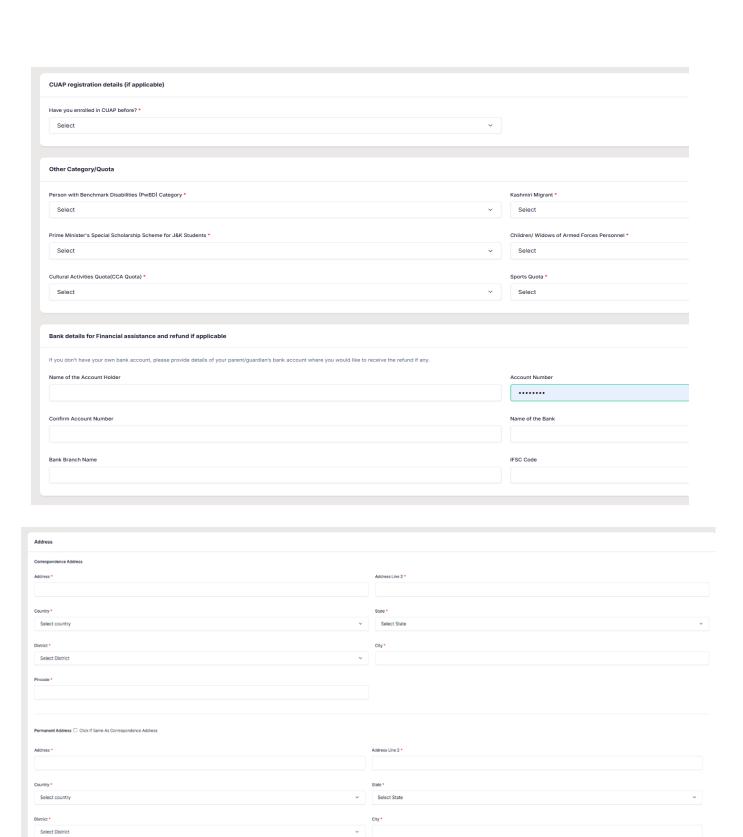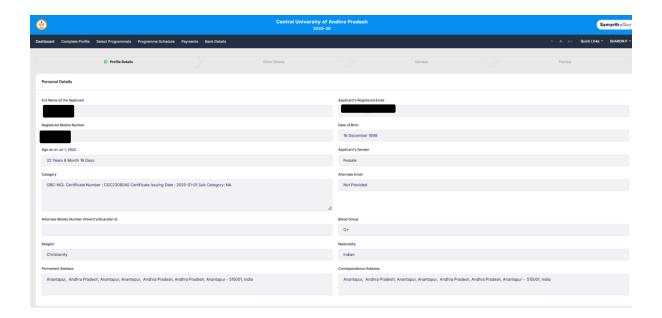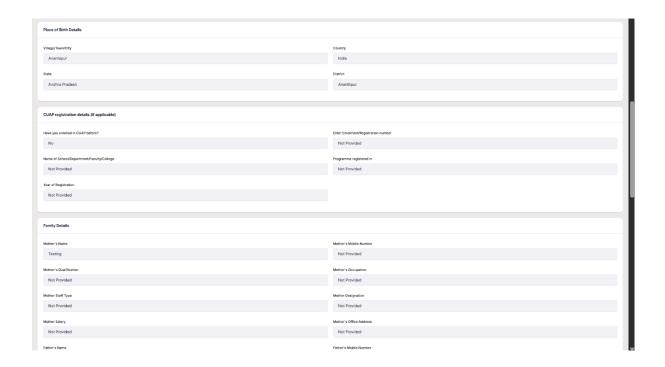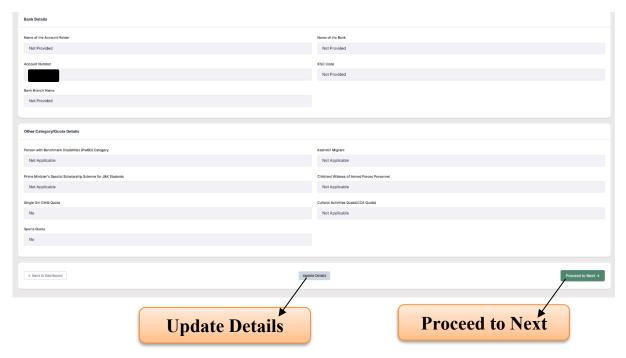**Save Details**

STEP 4:

1. After filling all the details, **Update details** button will appear at the bottom.
2. If everything is correct or no changes to be made, then click on **Proceed to Next** button.
3. If any details must be modified, then click on **Update details** and fill correct details and click on Update and it leads to **other details**. Then click on **Proceed to next.**

Bank Details

Name of the Account Holder	**Name of the Bank**
Not Provided	Not Provided
Account Number	**IFSC Code**
▮▮▮▮▮	Not Provided
Bank Branch Name	
Not Provided	

Other Category/Quota Details

Person with Benchmark Disabilities (PwBD) Category	**Kashmiri Migrant**
Not Applicable	Not Applicable
Prime Minister's Special Scholarship Scheme for J&K Students	**Children/ Widows of Armed Forces Personnel**
Not Applicable	Not Applicable
Single Girl Child Quota	**Cultural Activities Quota(CCA Quota)**
No	Not Applicable
Sports Quota	
No	

← Back to Dashboard   Update Details   Proceed to Next →
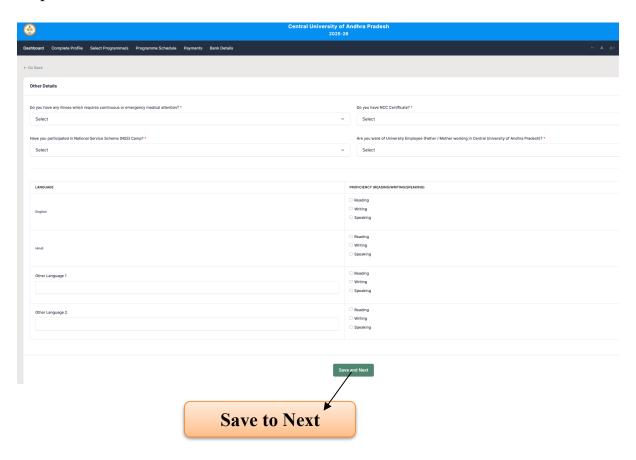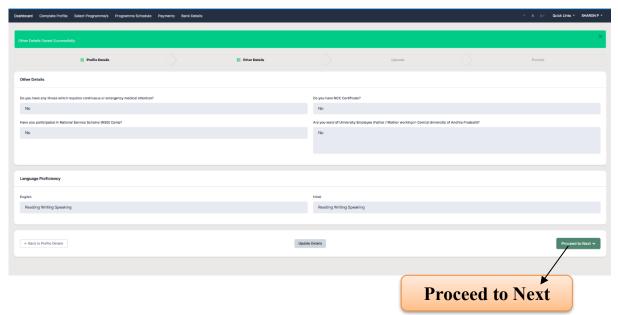
Update Details   **Proceed to Next**

STEP 5:

Other Details fill in details like participation in NSS Camp or any extracurricular activities and then click on the Save and Next button. The verify details and click on proceed and next.

Dashboard   Complete Profile   Select Programme/s   Programme Schedule   Payments   Bank Details   ← A A+

← Go Back

Other Details

Do you have any illness which requires continuous or emergency medical attention? *	Do you have NCC Certificate? *
Select	Select
Have you participated in National Service Scheme (NSS) Camp? *	Are you ward of University Employee (Father / Mother working in Central University of Andhra Pradesh)? *
Select	Select

LANGUAGE	PROFICIENCY (READING/WRITING/SPEAKING)
English	☐ Reading ☐ Writing ☐ Speaking
Hindi	☐ Reading ☐ Writing ☐ Speaking
Other Language 1	☐ Reading ☐ Writing ☐ Speaking
Other Language 2	☐ Reading ☐ Writing ☐ Speaking

Save and Next
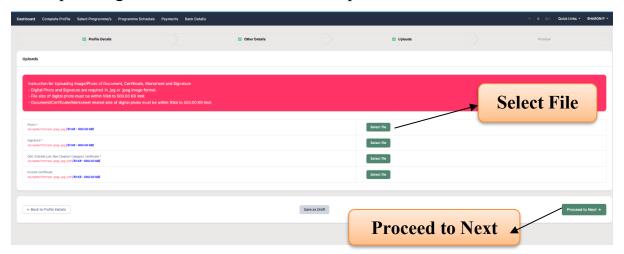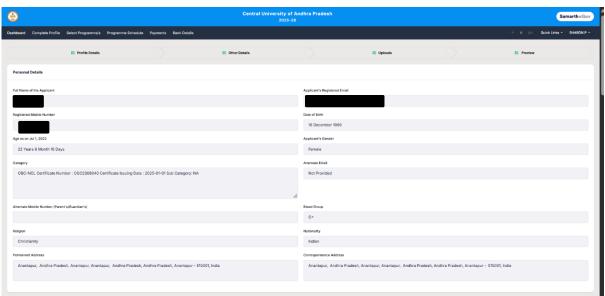
Save to Next

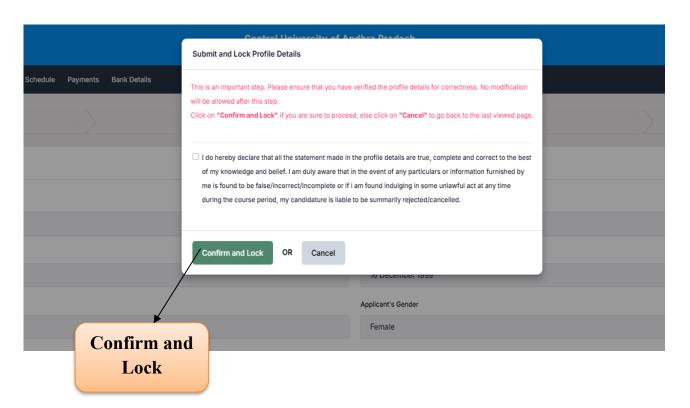**Proceed to Next**

STEP 6: Upload Section

Upload the necessary documents like **Passport size Photo**, **Scanned Signature** and after uploading the documents, then click on proceed to next.
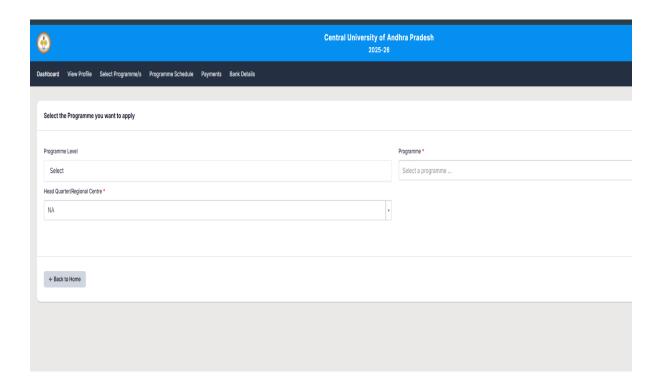

Select File

Proceed to Next

STEP 7: If all the details are correct click on **Submit and Lock Button.** A pop-up window will appear read the Warning Message and **Check the box** and click on **the Confirm & Lock button**.
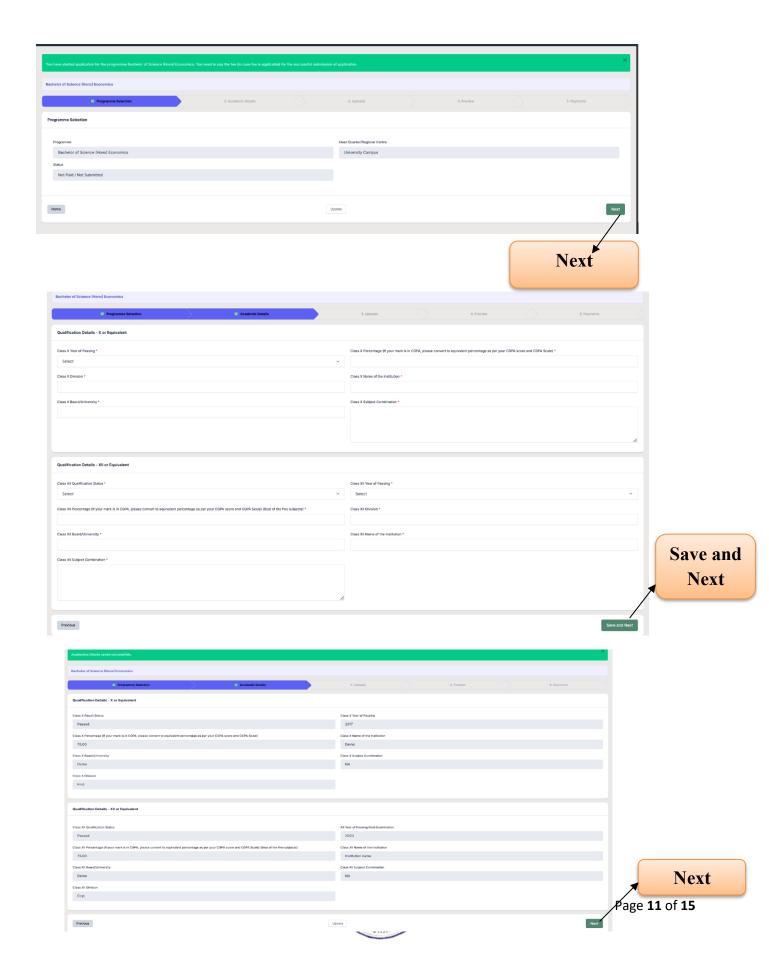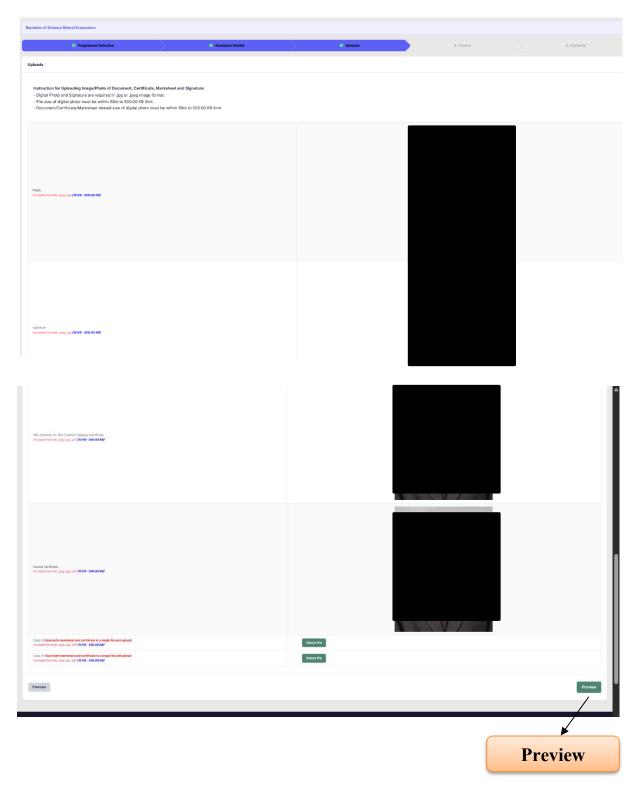
Confirm and Lock

STEP 8: Once profile is submitted. The dashboard will appear as below then select the Programme level and Programme you want to apply and **HEAD QUARTER/REGIONAL CENTRE AS "University Campus"** and click on **Proceed.**

STEP 9: A preview of **personal details** is shown after selecting programme name and level. After reviewing all the details carefully, click on the **Next button** to proceed to Academic details.

Next

Save and Next

Next

| Programme Selection | Academic Details | Uploads | 4. Preview | 5. Payments |

Uploads

Instruction for Uploading Image/Photo of Document, Certificate, Marksheet and Signature
- Digital Photo and Signature are required in .jpg or .jpeg image format.
- File size of digital photo must be within 10kb to 500.00 KB limit.
- Document/Certificate/Marksheet related size of digital photo must be within 10kb to 500.00 KB limit.

Photo
Accepted formats .jpeg .jpg [10 KB - 500.00 KB]

Signature
Accepted formats .jpeg .jpg [10 KB - 500.00 KB]

OBC (Central List, Non Creamyl Category Certificate
Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]

Income Certificate
Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]

Class X **(Scan both marksheet and certificate in a single file and upload)**
Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]   Select file

Class XII **Scan both marksheet and certificate in a single file and upload**
Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]   Select file

Previous   Preview
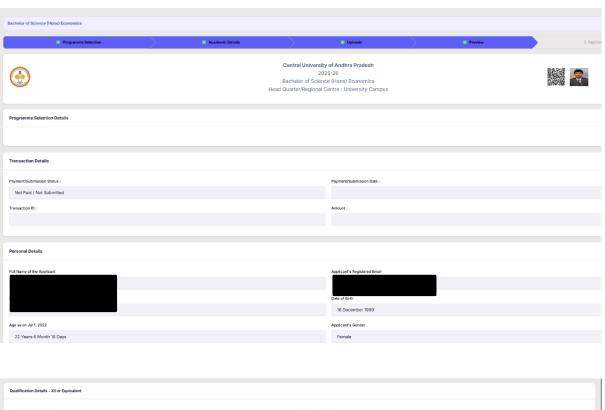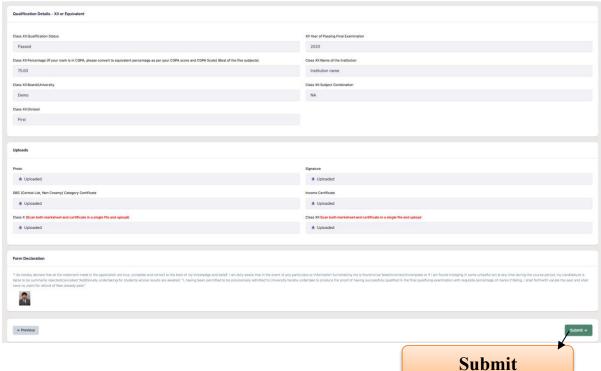
Preview

STEP 10: Preview

In the Preview section you can see all the information filled by you. After the preview, if everything is alright in preview, then Pay FEE option will be available to make the payment of Registration fee, as applicable. (Refer to General instructions at the top) and it leads to Verification Window.
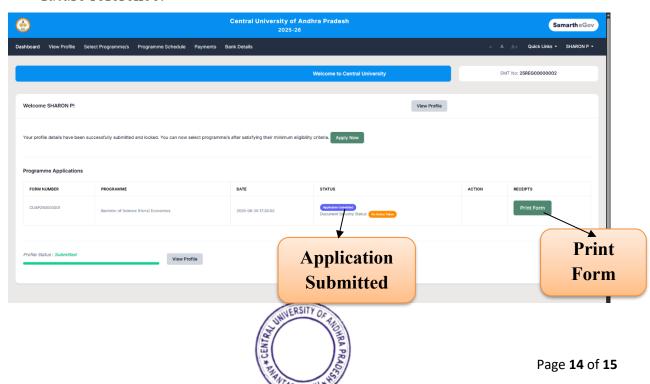
Submit

Step 11: Read and Mark all checkboxes (**Compulsory**).

- After marking all the check boxes, if everything is correct it will turn into **green** colour.
- Then two options will appear one is **'Home** and second one is **'Payment Gateway-I'**.
  - ➢ If the Candidate wants to **Pay Later**, then chose **option one (Home)**.
  - ➢ If the Candidate wants to **Pay now,** then choose **option two (payment Gateway-I).**

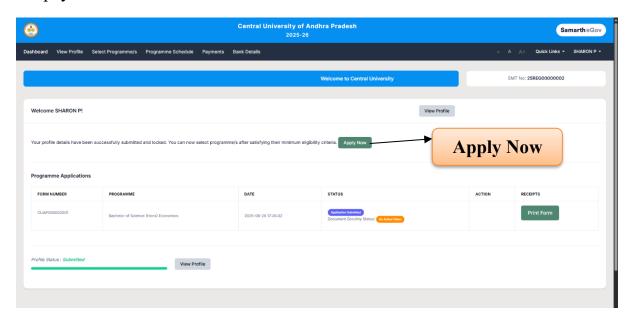**Home**

Payment Gateway -I

Step 12: Payment

- If the payment is made successfully, status will show as submitted in **Green** colour.

- If the payment is not made, then status will show as Not Paid in **Red** colour.

- Candidate can save the application form and take the **printout** of the same for future reference.

Application Submitted

Print Form

Step 13: If you want to register for other programme click on apply now and make the payment.

Thanks for Completing the Registration process for Admission in Central University of Andhra Pradesh